

UPWORK AND GETTING PAID

Alright, let's chat about what we want the most out of the Upwork platform: **MONEY**. Upwork's payment system is a bit complicated and it's sometimes tough to know when or how much you'll be getting paid.

So, let's clear things up a bit.

There are two parts to Upwork's payment system that are important to know as a freelancer:

01 UPWORK FEES

02 PAYMENT TIMELINES

First let's talk about fees. Here's how Upwork's fee system works:

WHEN YOU MAKE	THEY TAKE OUT
\$500 OR LESS	20%
\$500 TO \$10K	10%
\$10K AND UP	5%

Totals are determined per client not per project

So, let's take a real world example. Let's say you have a client that pays you a total of \$2,000. Whether in a single project OR multiple projects...doesn't matter.

THE FIRST \$500	THEY TAKE 20% OR \$100	YOU GET \$400
THE NEXT \$1500	THEY TAKE 10% OR \$250	YOU GET \$1350
\$2K PAID BY CLIENT		YOU GET \$1750

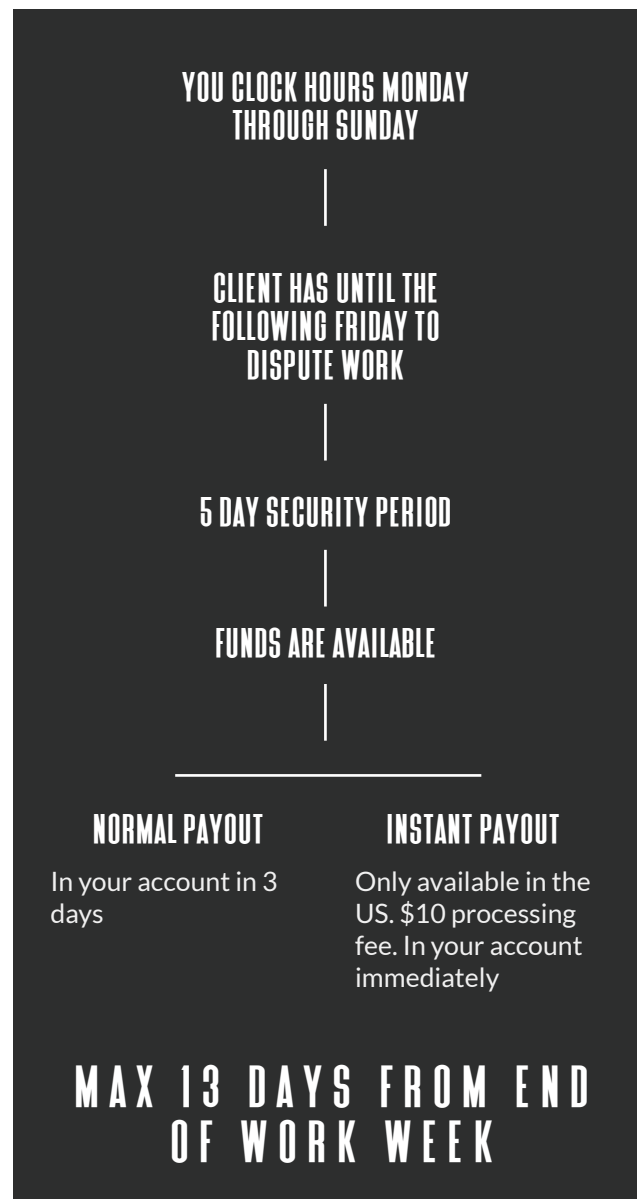
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Now let's talk about WHEN you'll get paid. Flat fee projects work a bit differently than hourly rates. So, let's talk about flat fee projects first.

01 FLAT FEE PROJECTS



02 HOURLY RATES



FREELANCER APPLICATION

That's it!

HOMEWORK



Make sure all of your payment settings are set up the way you want on your account

NOTES

