

PROJECT MANAGEMENT

BECOMING A TOP-RATED FREELANCER

After you win the project you now have the duty of doing a good job AND then getting them to write a testimony for you. AND, that's not as easy as you might think.

There are a few things you **HAVE TO MAKE SURE HAPPEN** if you want good feedback and testimonies. Things like:

- Hitting deadlines
- Communicating clearly with your clients
- Getting good feedback
- And, in general delivering what you promise and then a little bit more

The best way to make sure this happens consistently every time is to have a good project management system.

PROJECT MANAGEMENT BREAKDOWN

The best way to manage a web design project is to do it in sections. Here are the five phases:

- Defining Goals
- Site Structure
- Design, Build & Revisions
- Testing
- Launch

